**Agenda**

8:30 a.m. Check-In

9:00 a.m. All Hazards Approach Risk Assessment –Joanie Perkins

* Strategies for addressing events
* Addresses Pt. Population
* Collaboration with local, State, Fed EP officials
* Update entire plan Annually

9:30 a.m. Policies and Procedures – Kate Hill

* Safe Evacuation
* Shelter in Place
* Record Protection/Availability

10:45 a.m. Break

11:00 a.m. Policies Continued… - Kate Hill

* Staffing strategies
* Medications, power outages

11:30 a.m. Communication Plan – Joanie Perkins

* Names, Contact Info
* Primary, Alternate means for communicating with others
* Providing patient information
* Providing Clinic’s needs/assistance to Incident Command
* Organized Process for handling onsite/off site emergencies

12:30 p.m. Lunch (provided) Invited Guest – Chief Sherod Reed – Active Shooter Exercise

2:00 p.m. Training and Testing

* Annual Training – Kate Hill and Joanie Perkins
* Full Scale Exercise
* Additional Exercise (facility wide or table top exercise designed to challenge and emergency plan)
* Participate with the hospital’s EOP – Kate Hill

3:00 p.m. Adjourn